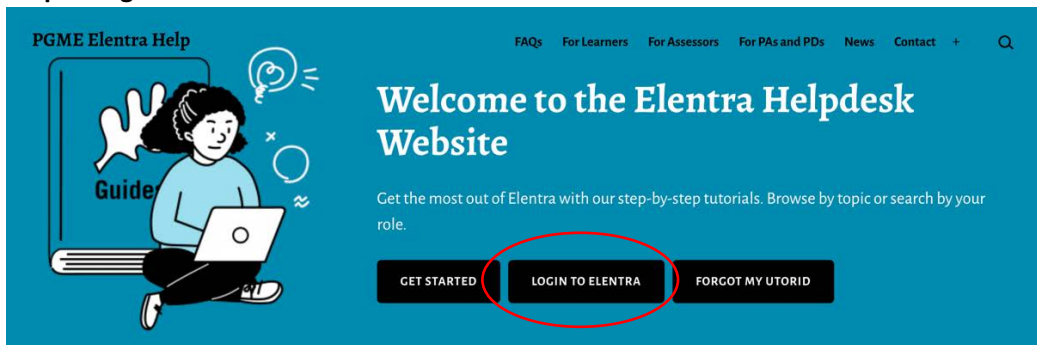


## Teacher Tip Sheets

### How to initiate an EPA in 5 easy steps

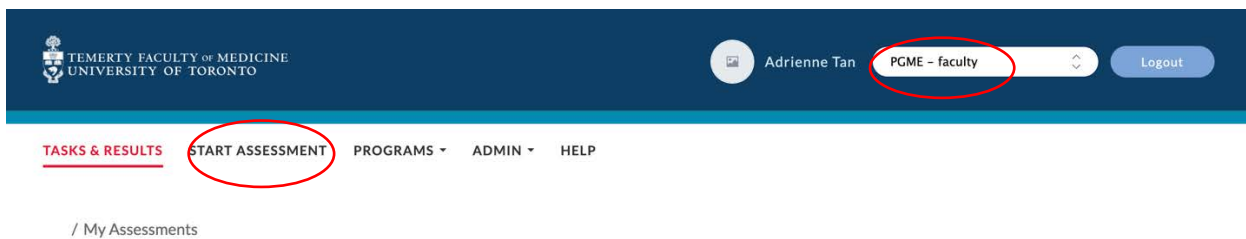
#### Step 1: Log in to Elentra



3 different options:

- 1) Via the Elentra Helpdesk website: <http://mededhelp.pgme.utoronto.ca/>
- 2) via the UofT PGME website <https://pgme.utoronto.ca/>
- 3) Or using the direct link: <https://meded.utoronto.ca/medicine>

#### Step 2: Ensure you are logged in as PGME-faculty and click on “START ASSESSMENT”



#### Step 3: Enter information needed for assessment

On-Demand workflow – Entrustable Professional Activity (EPA)

Select Assessor – Enter your name

Select Assessee – Enter resident name

Select Date of Encounter – Click on date on calendar

On-Demand Workflow

Entrustable Professional Activity (EPA)

Select Assessor

Adrienne Tan + Add Assessor

Select Assessee

Zachary Adirim

Select Date of Encounter

2023-02-22

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#### Step 4: Select EPA

Click on the arrows on the left-hand side and a menu will drop down.

Search for EPAs

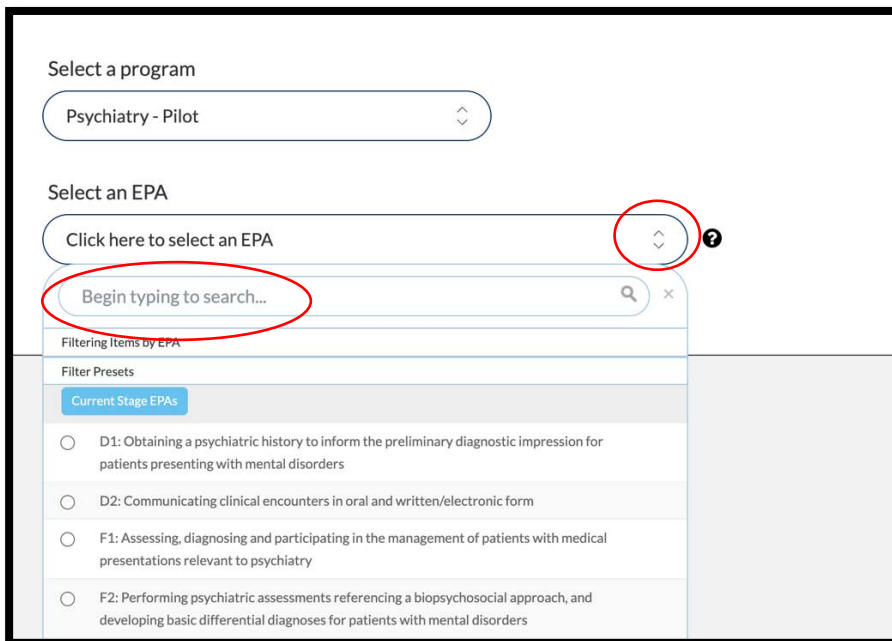
TTD EPAs start with D – e.g. TTD1 – search for D1

FOD EPAs start with F – e.g. FOD1 – search for F1

COD EPAs start with C – e.g. COD1 – search for C1

TTP EPAs start with P – e.g. TTP1 – search for P1

**\*some EPAs like COD6, COD7, TTP1, TTP3 have multiple parts so make sure you select the correct one**



Select a program

Psychiatry - Pilot

Select an EPA

Click here to select an EPA

Begin typing to search...

Filtering Items by EPA

Filter Presets

Current Stage EPAs

- D1: Obtaining a psychiatric history to inform the preliminary diagnostic impression for patients presenting with mental disorders
- D2: Communicating clinical encounters in oral and written/electronic form
- F1: Assessing, diagnosing and participating in the management of patients with medical presentations relevant to psychiatry
- F2: Performing psychiatric assessments referencing a biopsychosocial approach, and developing basic differential diagnoses for patients with mental disorders

**Step 5:** Click on EPA you want to assess

Click on “Begin Assessment”

Complete EPA including narrative feedback.